



Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
Name of Organisation	Corsham Town Council		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Non profit organisation <input type="checkbox"/> Parish/Town Council <input checked="" type="checkbox"/> Other <input type="checkbox"/>		
2 – Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Corsham		
In which Parish does your project take place?	Corsham		
What is your project?	Shelters, tables and chairs for outside functions such as Christmas Lights Switch On, Summer Fete and community events.		
Where will your project take place?	Corsham		
When will your project take place?	Purchase Feb/Mar for use from Mar 2010		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
Please confirm your project will be completed by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups) IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES) Various community groups within Corsham and the surrounding area will benefit from the loan and use of these items, including Corsham Youth Council, Transition Towns, Corsham in Bloom, the Twinning Association, etc, along with organisations such as the police and the Town Council itself. The shelters will be used for local village days; Christmas events, such as the Lights Switch On; various summer fetes in the area, including the town's own Summer Fete and Armed Forces Day in June; promotional events such as the West Wiltshire Show; awareness events such as Road Safety Week and other community events. The items will be loaned free of charge to any Corsham-based group that wishes to use them for community activities. Five shelters will be purchased which can be used by up to nine groups at a time.			

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

Once the items are purchased the only costs will be insurance, administration, storage and any maintenance required and these costs will be met by Corsham Town Council.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

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The Christmas Lights Switch On Event currently has an outside Christmas Bazaar where local groups and charities can raise funds for their various causes. The addition of the pop-up shelters will mean that those groups without access to shelters will be able to take part. It will also make standing outside more appealing to older people, many of whom work for local charities. At the Summer Fete the shelters will be used again in the same way. It is intended that local people will be able to borrow the shelters for a variety of events, from sporting events, charity fund-raisers, community events, village days and more. All of these events will be bringing people together for good causes and encourage participation and engagement in community activities. There is also an awareness raising/educational benefit from the use made of the shelters.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service you hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input checked="" type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input checked="" type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input checked="" type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input checked="" type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input checked="" type="checkbox"/>
Reduce deaths through accidents	<input checked="" type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input checked="" type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input checked="" type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input checked="" type="checkbox"/>
Improve local biodiversity	<input checked="" type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED				
5 – Information relating to your last annual accounts (if applicable)				
Year Ending:	Month: March		Year: 2009	
Total Income:	£521489			
Minus Total Expenditure:	£554755			
Surplus/Deficit for year:	£33266 (planned deficit)			
Reserves held:	£115149			
6 - Financial Information				
PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
4 x 6mx3m Pop Up Shelters	£1,496	Corsham Town Council	C	£1,503
1 x 3mx3m Pop Up Shelter	£239			£
10 x Pairs of Weights	£400			£
20 x Fold Up Chairs	£119			£
10 x 8ft Fold Up Table	£599			£
10 x Green Table Cloths	£149			£
	£			£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£3,003	TOTAL PROJECT INCOME		£1503
Total Project Income B		£1,503		
Total Project Expenditure A		£3,003		
Project Shortfall A - B		£1,500		
Award sought from Wiltshire Council Area Board		£1,500		
Is your organisation able to claim VAT?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
7 – Management				
How many people are involved in the management of your group/organisation?				
People Over 50 years	Male	1	Female	2
People Under 25 years	Male	0	Female	0
Disabled People	Male	0	Female	0
Black & Minority Ethnic people	Male	0	Female	0
8 – Supporting Information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or Annual Report				
<input checked="" type="checkbox"/> Income & expenditure budget for current financial year				
<input checked="" type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of Reference/Constitution/Group Rules				

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?
 Yes No If 'Yes' please tick... Under 25's Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?
 Yes No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?
 Yes No If 'Yes' please tick.... Male Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?
 Yes No If 'Yes' please tick.... Gay Lesbian Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?
 Yes No If 'Yes', indicate the ethnic background of the people who will benefit from your project.
White British Irish Other **Mixed** Mixed ethnic background
Asian or Asian British Indian Pakistani Bangladeshi Other Asian
Black or Black British Caribbean African Other Black
Chinese or other ethnic group Chinese Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?
 (e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)
 Yes No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

- Accounts and quotes where appropriate are enclosed.
- A copy of our constitution or terms of reference are enclosed.
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet
- That any other form of licence or approval for this project has been received prior to submission of this application
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal Opportunities Access Audit Environmental Impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Position in organisation:	Date:
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Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)